
Purpose	Specify minimum standards for hours of operation and frequency of clinic days
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Determining Number of Days for Clinic	<p>Clinic days and hours of operation should be scheduled to maximize access to the WIC clinics for all applicants and participants.</p> <p>To schedule the number of clinic days needed each month, determine the maximum number of participants per day that can be served.</p> <ul style="list-style-type: none">• Consider the size and availability of facilities used for WIC clinics.• Consider the number of staff available.• Consider the amount of time needed for certification, education, and check pickup appointments. <p>Use the processing standards to determine the appropriate length of time from initial visit to the completion of the certification process and the length of the certification for participant. Schedule appointments for categories of appointments (i.e. certification, education, check pickup) accordingly.</p> <p>Determine the degree of need in the community for the availability of WIC services. Estimate the number of new applicants to be scheduled each month.</p> <p>Determine the needs of current caseload. Estimate the number of current participants to be scheduled each month.</p>
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Minimum Requirement	Clinic sites must be open a minimum of one time per month, unless special permission has been obtained from the State Office for an alternate schedule.
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